

TAHLEQUAH PUBLIC WORKS AUTHORITY

P.O. BOX 29, TAHLEQUAH, OKLAHOMA 74465

OFFICE: (918) 456-2564 • FAX (918) 456-5690

NOTICE TO OWNERS OF RENTAL PROPERTY

In order to keep our records correct, it will be necessary to have your written consent on file if Tahlequah Public Works Authority is to leave your utilities connected at your rental property when your renters disconnect services.

However, in case of human error Tahlequah Public Works Authority will not be responsible for damages to your property.

When property is sold it is your responsibility to notify Tahlequah Public Works Authority to have these properties deleted in order to prevent further billings.

Please list below all Addresses, Apartment #'s, etc. at each property that you wish to leave utilities connected.

PLEASE SPECIFY WHICH UNITS YOU WISH THE UTILITIES LEFT ON

Your signature on this agreement is to confirm that you are responsible for promptly paying the utilities on the properties listed above when services are in your name. Delinquent accounts on this Rental Contract will be deleted from this list by written notice.

If tenant is disconnected for non-payment, utilities will no automatically be left on. There are no deposits required but a connect fee will be charged for all connects.

Signature

Printed Name

Mailing Address:

Date

Phone: _____

Thank You,
Jodie Stewart, Customer Service
(918) 456-2465 x 316